

DIOCESAN REVIEW RECOMMENDATIONS

In this list of Recommendations highlighted colours indicate PC or Wardens progress.

2023 Completed/Underway

Review in 2024

Not Started

PRIORITY ACTIONS

- Attend to short-comings in governance & administration (Get advice and support for those responsible)
- Update the Mission Action Plan with attention especially to longer term vision and the goals towards this in the immediate to mid-term. It should have specific goals, which are achievable and have outcomes which are measurable.
- Assess use of property in the context of parish mission, rent reviews etc.
- Assess financial impact of land tax given external property use
- Work together and encourage one another, make opportunities for fellowship and team building.
- Understand the local community, are there any needs that could be met or served? Could the Parish create a flagship program to serve or could they highlight a current program (eg. food parcels)?
- Various other recommendations in the report sections that follow

MINISTRY

- Focus on opportunities for fellowship, team building, growth in faith
- Celebrate aspects of ministry already in place
- Enable and encourage people who are not currently in key roles to develop the necessary skills
- Review use of St George's as a worship centre and potentially redirect resources, but consider the impact on the existing congregants, existing vicarage tenancy and Op Shop and replacement income
- Review the food programs particularly for governance oversight and use of resources

OUTREACH

- Consider the impact of social media and other marketing
- Consider a new Flagship program or rebranding and repositioning the food programs
- Renew focus on ministry to peoples of other cultures and new arrivals to Jika Jika
- The Parish evaluates any recent congregational growth for the sources and gives consideration to other marketing to try to reach and engage with other Anglicans in the area to improve attendance

FINANCIAL

- Educate/mentor the parish as to its financial obligations and good stewardship
- Pay off the Diocese arrears
- Complete a corrected MRF with signatures
- Implement a stewardship campaign to increase offertory/fundraising/giving particularly through ADF direct debit eg persuading regular parishioners to give extra \$5pw might boost income by ~\$5kpa
- Implement a property review to ensure up to date rent reviews have occurred
- Provide monthly reporting to Parish Council including a performance analysis against budget so that any necessary early remedial action can be taken by the Parish and Council becomes more informed about the ongoing finances
- Provide a commentary as to performance against budget in the annual meeting papers
- Review land tax position • Implement a funding plan for maintenance works • Implement a longer term plan to increase contingency reserves to 6 months
- Regular reconciliation of cash banked v counting sheets
- Adopt accrual accounting basis instead of neither "cash" nor "accruals"
- Tidy up balance sheet for reserves and change the food program accounting
- Improve standard of annual financial reporting by adding explanatory notes to financial accounts

GOVERNANCE

- Educate/mentor the parish as to its governance obligations and good stewardship
- Complete a Risk Management Plan and review annually
- Ensure volunteer clearance register is properly completed with all necessary checks and is monitored on an ongoing basis
- Improve Op Shop governance by instituting Diocese recommended policies
- Update the ACNC register with Vicar and Parish Council members
- Action a compliance calendar and report against this at every PC meeting
- Consider formally documenting more policies and procedures, particularly financial and food safety
- Review counting, custody and banking of cash process to strengthen controls
- Review copyright obligations in context of operations and confirm if existing licences are adequate
- Review ABN registration & ATO contacts detail

PEOPLE

- Ensure signed MRF #37 is completed
- Ensure new organist employment structure is appropriate
- Recruit a Parish Council Secretary with appropriate skills
- Recruit a volunteer/part time employee to assist the Vicar in administration duties
- Review personal interactions and explain about the need to follow Diocese codes of conduct for all parish volunteers
- Monitoring leave balances more formally in the future
- Focus on importance and completion of volunteer clearance register
- Timely future monitoring of clearance register

PROPERTY

- Consider the long term future of both sites with the current operating model and form a view as to exiting St George's site given the very limited missional use (only 2 regular congregants and Op Shop use), although this will have impacts on funding the Parish • Develop a Master Plan especially for the Preston site, future plans & maintenance
- Ensure the Diocese arrears are paid off in a timely manner
- Action any outstanding safety issues identified in the building reports
- Review the "Thompson House" lease for current rent
- Plan maintenance works and review constantly including funding
- Annual inspection of buildings by Wardens to review maintenance plan
- Annual review of sums insured
- Review land tax application to parish property

MISSION

- Complete a new Mission Action Plan to include as a minimum: o financial performance to at least breakeven with a stretch target of building up of reserves to allow for unforeseen contingencies o developing a marketing/growth plan o ongoing stewardship of people, finances, buildings and gardens with appropriate governance and compliance objectives
- Ensure regular monitoring of Mission Action Plan objectives

SUPPORTING our MISSION AGENCIES

The Parish supports the Anglican Board of Mission Australia which is the official Mission agency of the Anglican Church of Australia. During the past year we collected funds through the ABM quarterly boxes and had a retiring collection at Midnight Mass. A total of \$1200 was raised to support the work of ABM. Thank you to all who supported ABM this year especially those who gave loose change in the quarterly box program.

We also took a retiring collection for the Mission Aviation Fellowship's Fuel for Father's Day Appeal. This raised \$117.00.

Leonie Bell – ABM Mission Secretary

KIDS CHURCH – All Saints Preston

2023 has seen our program really solidify with a core group of 5-6 kids each week. We have continued to enjoy the Seasons of the Spirit Program and there is great participation in prayers, stories, and activities. Someone is always keen to find the weeks story in the bible and navigate the Old and New Testament. It has been delightful to see the older kids helping the younger ones that pop in from time to time.

This year we also introduced a couple of kids helping to take up the offertory each week, all are keen to take their turn and we have had to keep a roster of who did it last!

Many of the activities end up on the wall in the kids church are so feel free to come and look around. Having said that we have just cleared the walls ready for more to go up, so watch the space.

As we wait for communion you may notice some of the kids climb the old pulpit steps and look out over you the congregation. They love feeling like they are up high and gazing out over everyone, it definitely gives a different perspective and a feeling of importance in church.

To finish up most Sundays you may have noticed we have a competitive game of UNO, it is very competitive and the goal from the kids is to load my up with as many cards as possible. If you would every like to join in a game, you know where to find us.

Kris Hopkins – Kid's Church Convenor

ST GEORGE'S OP SHOP

The shop has become a regular stop for local residents who call in on their daily walks for a chat and any assistance that may be available as well as a hope to spot a bargain. Our prices are considered reasonable, which is reflected in the sales record. The convenience of EFPOSS for payments has been most welcome. St Goerge's Op Shop operates with seven volunteers and is open four days per week: Tuesday & Friday 10am to 3pm and Wednesday & Saturday 10am to 1pm. Unfortunately, due to a lack of volunteers we are unable to open additional days as we need two volunteers per open shift. If you are keen to volunteer please come and see us in the shop, you will be most welcome. This year we have focused on providing a safe working environment and a comfortable and pleasant shopping experience. We continue to assist less fortunate members of the community by providing clothing and stock free of charge as necessary. As part of our recycling program unused or unsold items are donated on to others shops or collected by a recycle agent for cash. This assists other organisations in the wider community. Thank you to all the volunteers for a fabulous effort this year.

Lyn Crick – OP Shop Coordinator

ALL SAINTS FOOD SERVICE

It has been a very busy 12 months in the food service, there have been some changes since I became the co-ordinator. I was happy to accept this role, having been involved with the service for some time now.

We had some volunteers leave as we resumed at the beginning of the year, but we have gained six new volunteers since, John Doorbar, Lillifa Pongi, Tipeli, Fine, Ana and Soana. They have fitted in well with David W, David P, Maurice and Brendan forming a cohesive hard-working group and I would like to thank them all.

Due to demand for the service, we have changed from a weekly access service to fortnightly, this has made it a fairer system for all. Over the 12 months we have assisted over 3,055 people with food parcels in these difficult times. The average value of a food package each week is \$64.00, and the yearly value of food is about \$200,000.00.

Most of your food comes from Foodbank Victoria and we thank the Parish for supporting us financially with this. The Bridge (Moon Rabbit) also provided frozen meals weekly.

Apart from food collection, interaction and conversation with those visiting our service is important and valued by us and our clients.

I would like to take this opportunity to thank all our volunteers, for their help, support and willingness to run this program weekly. Remember there is always room for more and if you would like to volunteer, even monthly please see me or Brendan.

I would like to also thank and wish Fr Michael, Fr Fan and all of the parishioners a very merry Christmas and happy 2024.

David Pongi – Food Service Coordinator

ANGLICARE VICTORIA PARTNERSHIP

All Saints Preston and Anglicare Victoria have continued their successful partnership throughout the past year, in our endeavours to support increasing numbers of disadvantaged individuals and families in the local community, and beyond.

The impact of "Cost of Living " increases in rents, mortgages, food; requests for bill payments, medication and transport has resulted in a 49.5% rise in the numbers of new families unable to cope and desperately reaching out for the first time. Many individuals & families are now reaching out for help more frequently and asking for more specific financial help with housing and rent and the ever present "bill shock" We are seeing utility debts on the rise, and recently came across an elderly client who was on the verge of having her essential water disconnected or reduced to a trickle.

We have collectively had to change the food service from weekly - fortnightly just to keep up with demand for food parcels alone, and these fortnightly numbers have escalated and are now stretching all our financial and human resources to the limit. Anglicare Victoria has continued to take on State Govt Energy Projects aimed at helping vulnerable clients to navigate the complex Energy Provider & NBN Network, and to use our financial counselling resources at Preston to advocate for our clients where ever possible. We give our heartfelt thanks and appreciation to all our Emergency Relief and Parish Volunteers who turn up every week to support our programs, and our clients Rain, Hail or Shine.

Total number of individual clients:	488 (estimated 1,200 people assisted)
Total number of new clients:	242 (49.5%)
Total number of individual CALD clients:	70
Total ER types of assistance provided:	6127

(client s may receive multiple types of assistance during one contact – Including supermarket vouchers, Food Parcels, Petrol vouchers; Pharmacy for essential medications and regular information and referral)

Total value of assistance provided:	\$188,570 (financial & direct in kind food)
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Suzanne Keil – ER Manager Anglicare Victoria

PARISH STATISTICS FOR 2022/2023
(October 2022 - September 2023)

Please complete a form for each church in parish - If applicable. Combined worship centre figures will be accepted & return to registryservices@melbourneanglican.org.au by no later than 15 December 2023.
For services held online, estimate virtual attendance using the data available eg. Zoom attendance, livestream or Youtube views within a certain time period.

Parish of JIKKA JIKKA

Church: All Saints Preston

Email to registrar@melbourneanglican.org.au by no later than 15th December 2023

Most of the responses received from parishes are included in the statistics section of the Diocesan Yearbook and are used by various people. In other instances, the information is used in research projects carried out by the diocese. Your co-operation is sought in completing the data being collected. In instances where records are not maintained, your best estimate would be appreciated.

WORSHIP

- | | |
|--|---|
| <p>1 a 72 Number of public services wherever held* <i>excluding weddings, funerals, private baptisms, services in residential facilities</i></p> <p>b 65 Number of public Sunday services wherever held <i>excluding weddings, funerals, private baptisms, services in residential facilities</i></p> <p>c 30 Number of publicised services held in residential care facilities</p> <p>2 a 30.25 Average weekly attendance at all Public services** <i>exclude weddings, funerals, private baptisms, services in residential facilities, Easter and Christmas</i></p> <p>b 30 Average Sunday attendance** at all Sunday services <i>excluding weddings, funerals, private baptisms, services in residential facilities, Easter and Christmas</i></p> <p>c 30.7 Average weekly attendance at all non-English services** <i>exclude weddings, funerals, private baptisms, services in residential facilities, Easter and Christmas</i></p> | <p>3 a 2040 Total Acts of Communion in public services* <i>excluding private ministrations and services in residential facilities</i></p> <p>b 2008 Total number of Sunday Acts of Communion <i>excluding private ministrations and services in residential facilities</i></p> <p>c 435 Total Other Acts of Communion <i>Including private ministrations and services in residential facilities</i></p> <p>4 a 61 Total attendance at Christmas Day/Eve services (Christmas Eve means after 5:00 pm)</p> <p>b 53 Total number of Acts of Communion at Christmas Day/Eve services (Christmas Eve means after 5:00 pm)</p> <p>5 a 65 Total attendance at Easter Day/Eve services</p> <p>b 58 Total number of Acts of Communion at Easter Day/Eve services</p> |
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- * Include weekday and Sunday services ** Include children and Non Communicants

MEMBERSHIP

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|--|---|
| <p>6 47 No. on Church Electoral Roll presented at the Annual Parish Meeting</p> <p>7a 3 No. of Infant Baptisms</p> <p>7b 5 No. of Adult Baptisms</p> <p>8 0 No. of children admitted to Communion</p> <p>9 0 No. of persons received into the Anglican Communion</p> <p>10 0 No. of Confirmations</p> <p>11 No. of funerals conducted:</p> <p>a 2 in the churches of the parish</p> <p>b 1 elsewhere</p> <p>12 No. of marriages conducted:</p> <p>a 0 in the churches of the parish</p> <p>b 0 elsewhere</p> | <p>13 a 0 No. of continuing home/small groups</p> <p>b 0 Total No. of persons in continuing home/small groups per week</p> <p>14 Estimated no. of frequent attenders - including at weekly programs/worship services (excluding CRE)</p> <p>a 3 Pre-school (0 - 5)</p> <p>b 6 Primary School</p> <p>c 1 Secondary School</p> <p>d 0 Post Secondary (under 25)</p> <p>15 Estimated no. of children that the parish/congregation interacts with outside of worship services each week 0</p> <p>16 Does this parish run children's programs? Eg. Sunday School, Youth Group, Playgroups. Please answer YES or NO YES</p> |
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(October 2022 - September 2023)

Please complete a form for each church in parish - if applicable. Combined worship centre figures will be accepted & return to gistryservices@melbourneanglican.org.au by no later than 15 December 2023.
 If services held online, estimate virtual attendance using the data available eg. Zoom attendance, livestream or Youtube views within a certain time period.

Parish of JIKA JIKA

Church: St George's Reservoir

Email to registr@melbourneanglican.org.au by no later than 15th December 2023

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WORSHIP

- | | |
|---|--|
| <p>1 a <input type="text" value="33"/> Number of public services wherever held* <i>excluding weddings, funerals, private baptisms, services in residential facilities</i></p> <p>b <input type="text" value="33"/> Number of public Sunday services wherever held <i>excluding weddings, funerals, private baptisms, services in residential facilities</i></p> <p>c <input type="text" value="0"/> Number of publicised services held in residential care facilities</p> <p>2 a <input type="text" value="6.6"/> Average weekly attendance at all Public services** <i>exclude weddings, funerals, private baptisms, services in residential facilities, Easter and Christmas</i></p> <p>b <input type="text" value="6.6"/> Average Sunday attendance** at all Sunday services <i>excluding weddings, funerals, private baptisms, services in residential facilities, Easter and Christmas</i></p> <p>c <input type="text" value="0"/> Average weekly attendance at all non-English services** <i>exclude weddings, funerals, private baptisms, services in residential facilities, Easter and Christmas</i></p> | <p>3 a <input type="text" value="108"/> Total Acts of Communion in public services* <i>excluding private ministrations and services in residential facilities</i></p> <p>b <input type="text" value="108"/> Total number of Sunday Acts of Communion <i>excluding private ministrations and services in residential facilities</i></p> <p>c <input type="text" value="0"/> Total Other Acts of Communion <i>Including private ministrations and services in residential facilities</i></p> <p>4 a <input type="text" value="6"/> Total attendance at Christmas Day/Eve services (Christmas Eve means after 5:00 pm)</p> <p>b <input type="text" value="6"/> Total number of Acts of Communion at Christmas Day/Eve services (Christmas Eve means after 5:00 pm)</p> <p>5 a <input type="text" value="7"/> Total attendance at Easter Day/Eve services</p> <p>b <input type="text" value="7"/> Total number of Acts of Communion at Easter Day/Eve services</p> |
|---|--|
- * Include weekday and Sunday services ** include children and Non Communicants

MEMBERSHIP

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| <p>6 <input type="text" value="2"/> No. on Church Electoral Roll presented at the Annual Parish Meeting</p> <p>7 <input type="text" value="0"/> No. of Infant Baptisms</p> <p>8 <input type="text" value="0"/> No. of Adult Baptisms</p> <p>9 <input type="text" value="0"/> No. of children admitted to Communion</p> <p>10 <input type="text" value="0"/> No. of persons received into the Anglican Communion</p> <p>11 <input type="text" value="0"/> No. of Confirmations</p> <p>12 No. of funerals conducted:</p> <p>a <input type="text" value="0"/> In the churches of the parish</p> <p>b <input type="text" value="0"/> elsewhere</p> <p>13 No. of marriages conducted:</p> <p>a <input type="text" value="0"/> in the churches of the parish</p> <p>b <input type="text" value="0"/> elsewhere</p> | <p>13 a <input type="text" value="0"/> No. of continuing home/small groups</p> <p>b <input type="text" value="0"/> Total No. of persons in continuing home/small groups per week</p> <p>14 Estimated no. of frequent attenders - including at weekly programs/worship services (excluding CRE)</p> <p>a <input type="text" value="0"/> Pre-school (0 - 5)</p> <p>b <input type="text" value="0"/> Primary School</p> <p>c <input type="text" value="0"/> Secondary School</p> <p>d <input type="text" value="0"/> Post Secondary (under 25)</p> <p>15 Estimated no. of children that the parish/congregation interacts with outside of worship services each week <input type="text" value="ND"/></p> <p>16 Does this parish run children's programs? Eg. Sunday School, Youth Group, Playgroups. Please answer YES or NO <input type="text" value=""/></p> |
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